

Study programme: Security studies			
Course title: Principles of management			
Lecturer: Tot I. Vilmoš			
Course status: Required, 2. semester			
ECTS: 8			
Requirement: None			
Course aims Introducing students with the basics of management as a science and a profession, mastering managerial knowledge and skills, development of analytical thinking ability in order to develop demands of the new era.			
Course outcome Introduction and understanding the phenomenon of modern management and fundamental stages of the management process (planning, organizing, leading and control), as well as the most important business decisions, primarily objectives, strategies, policies and plans.			
Course content <i>Theory classes</i> Management phenomenon: Socioeconomic dimension, differences, definition and types of management; Phases of management process. Organizations and managers: Organization and environment; Business manager; Management and business performance of the organization; Levels and types of managers; Knowledge and skills. Development of thought on management: Prehistory; The development of thoughts about management in the nineteenth century; Classical school; School of interpersonal development of behavioral trends; Quantitative schools and development of the science of management; Systematic approach; Situational approach. Modern management: interdisciplinary; Social responsibility and ethics; New challenges for managers; Planning: Definition and scope; The importance and necessity; process; Planning and decision-making; Management decisions, tools and techniques in planning. Objectives: Define the basic concepts related to the objectives; mission, vision and formulation of objectives; Management by objectives. Strategy: The emergence of the notion and importance of strategy; The types of strategies and possible strategic options; Strategy formulation; Strategic management. Organizing: Organizational design, organizational structure; Leadership: Human resource management; motivation; communication; Approaches to leadership, Contemporary theories of leadership. Control: Control of the management processes stages; The necessity and importance; process; focus and character; Types. <i>Practice classes</i> Group discussions, simulations, reflection, preparation of case studies and other forms of interactive teaching.			
Literature Primary: 1. Branislav Mašić, Vilmoš Tot: Principi menadžmenta, Univerzitet Edukons, 2012; 2. Secondary: 3. Stephen P. Robbins & Mery Coulter, Management, 11th ed, Prentice Hall, 2012. 4. Dejan D. Erić, Uvod u menadžment, Čigoja štampa, Beograd, 2000.			
Number of active teaching classes: 6		Theory classes: 3	Practice classes: 3
Teaching methods Lectures, exercises, consultations, individual and group work, dialogue and monologue methods, case studies, discussion groups, exercise demonstrations.			
Knowledge assessment (max 100 points)			
Pre-exam tasks	Points	Final exam	Points
In-class activity	10	Written exam	
Practice classes	10	Oral exam	30
Mid-term tests	40	
Seminar papers	10		
The above listed knowledge assessment means are just a few among different options (written exam, oral exam, project presentation, seminar papers etc)			
* Maximum one page A4 in length			